

Licensure for Bidding Suppliers

Suppliers submitting a bid for a product category in a competitive bidding area (CBA) must meet all durable medical equipment, prosthetics, orthotics, and supplies (DMEPOS) state licensure requirements and other applicable state licensure requirements, if any, for that product category for every state in that CBA. Bidding suppliers must ensure that copies of all applicable state licenses are either on file with or RECEIVED by the National Supplier Clearinghouse (NSC) by the close of bidding. As part of bid evaluation, the Competitive Bidding Implementation Contractor (CBIC) will verify with the NSC that the supplier has all required licenses on file. In order to be eligible to be awarded a contract, suppliers must possess the applicable licenses for each location listed on Form A of the online bid submission system (DBidS). Contract suppliers must maintain compliance with all licensure requirements throughout the duration of the contract period.

Contracts are only awarded to suppliers that meet all state licensure requirements for every state in a CBA. Every supplier location must be licensed in each state in which it provides services. Here are some key points to remember for multiple-state CBAs:

- A supplier with only one location in a multiple-state CBA must meet the licensure requirements for each state in the CBA to provide the competitively bid items and services throughout the CBA. For example, a supplier bidding in the Cincinnati-Middletown (Ohio, Kentucky, and Indiana) CBA that has a location only in Ohio must have that location licensed in Ohio, Kentucky, and Indiana.
- Each location of a supplier with more than one location in a multiple-state CBA must have the applicable state licenses for the state in the CBA in which it provides the competitively bid items. For example, for the Charlotte-Gastonia-Rock Hill (North Carolina and South Carolina) CBA, all locations of the supplier located in North Carolina must have the state license(s) to provide the competitively bid items in North Carolina, and all locations of the supplier in South Carolina must have the state license(s) to provide the competitively bid items in South Carolina. However, each location does not have to be licensed for both states unless it will be providing items in both states.

A licensure guide for each state may be found on the NSC website at palmettogba.com/NSC. These guides provide general guidance about licensure requirements for each product category included in the competitive bidding program and contact information for each state's licensing board or agency. These are only guides. Licensing requirements change periodically, and it remains the responsibility of the bidding supplier to identify and obtain all required licenses. For more information about licensure requirements, please consult the appropriate license issuing agency listed on the guides or call the NSC at 866-238-9652.